

CAMBRIDGESHIRE POLICE AND CRIME PANEL	Agenda Item No. 11
26 JUNE 2019	Public Report

Report of: THE POLICE AND CRIME PANEL SECRETARIAT

Contact Officer(s) – Jane Webb, Peterborough City Council
Contact Details – jane.webb@peterborough.gov.uk

RULES OF PROCEDURE

1. PURPOSE

- 1.1 The purpose of this report is to review the Rules of Procedure, as set out in the appendix to this Report, which were adopted by the Police and Crime Panel at its meeting on 7 February 2013 and updated on 29 June 2016 and 30 July 2018.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Panel:

- (a) Review the Rules of Procedure as required at paragraph 1.4 of the Rules of Procedure.
- (b) Consider the suggested changes at paragraphs 11.1, 11.2 and 11.3 of the Rules of Procedure as highlighted in red in Appendix 1 of the report.
- (c) Confirm and resolve to approve any changes as agreed following discussion.

3. TERMS OF REFERENCE

- 3.1 The rules of procedure and panel arrangements outline how the Panel will operate. They can also be referred to as the standing orders of the Panel.

4. BACKGROUND

- 4.1 At the meeting of the Cambridgeshire Police and Crime Panel on 7 February 2013 the Rules of Procedure were approved in accordance with Schedule 6, paragraph 25, of the Police Reform and Social Responsibility Act 2011 (the 'Act'). In accordance with paragraph 1.4 of the Rules of Procedure the Panel are required to review the Rules of Procedure annually at the Panel's Annual Meeting. The Rules of Procedure are attached at Appendix 1.

5. KEY ISSUES

The suggested changes to paragraphs 11.1, 11.2 and 11.3 of the Rules of Procedure will add clarity to the publishing of both decisions and minutes process.

6. IMPLICATIONS

- 6.1 N/A

7. CONSULTATION

- 7.1 N/A.

8. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 None.

9. APPENDICES

9.1 Rules of Procedure (Appendix 1)